

# Washington Health Benefit Exchange – Healthcare Provider Directory Timeline and Task List

## WA HBE Healthcare Provider Directory

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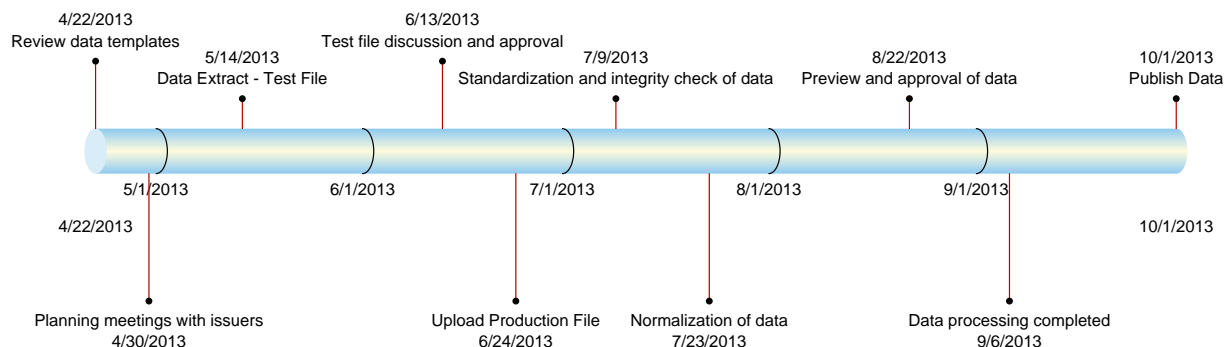
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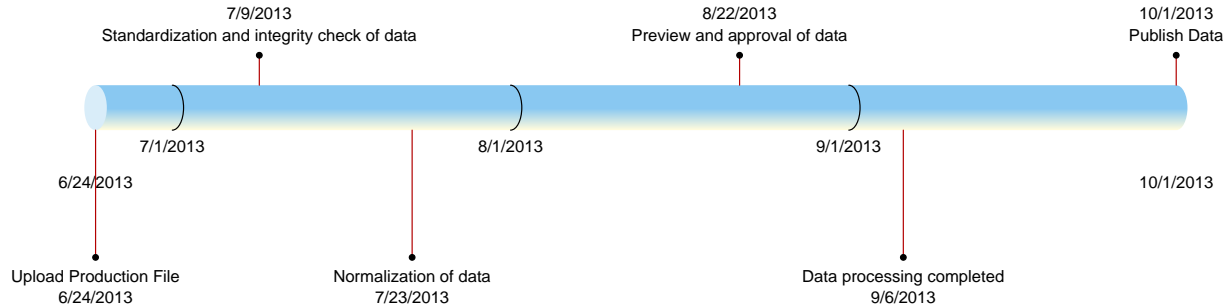
## 1. Timeline with task list for initial setup of healthcare provider directory for issuers currently not participating in eHealth's Provider Search.



No.	Task Name	Task Description	Estimated Time in person days	Date
1.	Issuer Reviews Data Template and Other Solution Materials	<ul style="list-style-type: none"> <li>Solution materials (e.g. templates) should be reviewed by issuer's healthcare provider data specialists and issuer's IT department.</li> </ul>	2 days	Apr 22, 2013
2.	Set up Project Planning with Participating Issuers	<ul style="list-style-type: none"> <li>Issuer's Project Manager sets up planning meeting(s) with issuer's IT and issuer's healthcare provider specialists.</li> <li>eHealth answers data template questions.</li> <li>Accounts for issuer users will be set up in the Product Center, to enable them to upload templates.</li> </ul>	3 days	Apr 30, 2013
3.	Issuer Data Extract – Test file	<ul style="list-style-type: none"> <li>Issuer creates a test file with an extract of the healthcare provider data. This does not need to be the complete network's healthcare provider data.</li> </ul>	14 days	May 14, 2013

No.	Task Name	Task Description	Estimated Time in person days  Issuer (various people) Level of Effort	Date
4.	Test File Discussion and Approval	<ul style="list-style-type: none"> <li>eHealth performs quality checks on the issuer's healthcare provider data file.</li> <li>eHealth arranges investigation with issuers, if any problems are found with the healthcare provider data.</li> <li>eHealth confirms issuer's file meets standards.</li> </ul>	2 – 7 days	Jun 13, 2013
5.	Upload Production File	<ul style="list-style-type: none"> <li>Issuer extracts full network data.</li> <li>Issuer uploads healthcare provider directory file to the Product Center.</li> </ul>	3-10 days	Jun 24, 2013
6.	eHealth Standardizati on, and Integrity and Comparison Tests	<ul style="list-style-type: none"> <li>eHealth geocodes, processes and tests each issuer's file individually.</li> <li>eHealth runs data integrity tests and comparison tests against each issuer's healthcare provider directories.</li> </ul>	1 day	Jul 9, 2013
7.	eHealth Normalization	<ul style="list-style-type: none"> <li>eHealth requires production files from all Issuers before this step begins.</li> <li>eHealth merges all healthcare provider data through normalization.</li> <li>eHealth reviews automated normalization reports.</li> </ul>	1 day	Jul 23, 2013
8.	Issuer Preview	<ul style="list-style-type: none"> <li>Issuer previews data and runs test cases.</li> <li>Issuer notifies eHealth of any inconsistencies in data.</li> <li>Issuer approves publishing of data.</li> </ul>	3 days	Aug 22, 2013
9.	Healthcare Provider Data Processing Complete	<ul style="list-style-type: none"> <li>Healthcare provider data processing completed.</li> </ul>	0 days	Sep 6, 2013
10.	Healthcare Provider Data Published	<ul style="list-style-type: none"> <li>Healthcare provider data is available on the web portal.</li> </ul>	0 days	Oct 1, 2013

## 2. Timeline with task list for initial setup of healthcare provider directory for issuers currently participating in eHealth's Provider Search.



No.	Task Name	Task Description	Estimated Time in person days  Issuer (various people) Level of Effort	Date
1.	Upload Production File	<ul style="list-style-type: none"> <li>Issuer extracts full network data.</li> <li>Issuer uploads healthcare provider directory file to the Product Center.</li> </ul>	3-10 days	Jun 24, 2013
2.	eHealth Standardization, and Integrity and Comparison tests	<ul style="list-style-type: none"> <li>eHealth geocodes, processes and tests each issuer's file individually.</li> <li>eHealth runs data integrity tests and comparison tests against each issuer's healthcare provider directories.</li> </ul>	1 day	Jul 9, 2013
3.	eHealth Normalization	<ul style="list-style-type: none"> <li>eHealth requires production files from all Issuers before this step begins.</li> <li>eHealth merges all healthcare provider data through normalization.</li> <li>eHealth reviews automated normalization reports.</li> </ul>	1 day	Jul 23, 2013
4.	Issuer Preview	<ul style="list-style-type: none"> <li>Issuer previews data and runs test cases.</li> <li>Issuer notifies eHealth of any inconsistencies in data.</li> <li>Issuer approves publishing of data.</li> </ul>	3 days	Aug 22, 2013
5.	Healthcare Provider Data Processing Complete	<ul style="list-style-type: none"> <li>Healthcare provider data processing completed.</li> </ul>	0 days	Sep 6, 2013

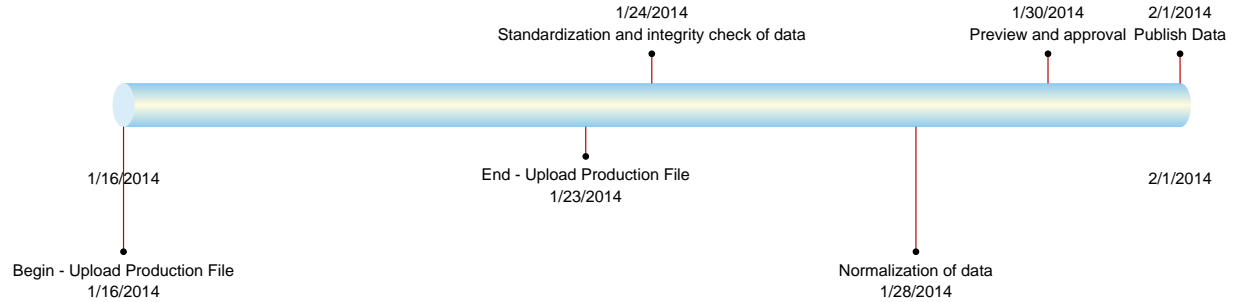
No.	Task Name	Task Description	Estimated Time in person days  Issuer (various people) Level of Effort	Date
6.	Healthcare Provider Data Published	<ul style="list-style-type: none"> <li>Healthcare provider data is available on the web portal.</li> </ul>	0 days	Oct 1, 2013

### 3. Timeline with task list for periodic submissions of healthcare provider directory (each month from October 2013 onwards)

No.	Task Name	Task Description	Estimated Time in person days  Issuer (various people) Level of Effort	Date
1.	Issuer Data Extract	<ul style="list-style-type: none"> <li>Issuer creates a file with an extract of the healthcare provider data and uploads to the Product Center.</li> </ul>	1 day	7-12 business days before end of calendar month
2.	eHealth Standardization	<ul style="list-style-type: none"> <li>eHealth geocodes, processes and tests each issuer's file individually.</li> <li>eHealth runs data integrity tests and comparison tests against each issuer's healthcare provider directories.</li> </ul>	0 days	6 business days before end of calendar month
3.	eHealth Normalization	<ul style="list-style-type: none"> <li>eHealth merges the same healthcare providers through normalization.</li> <li>eHealth reviews automated normalization reports.</li> </ul>	0 days	4 business days before end of calendar month
4.	Issuer Preview	<ul style="list-style-type: none"> <li>Issuer previews data and runs test cases.</li> <li>Issuer notifies eHealth of any inconsistencies in data.</li> <li>Issuer approves publishing of data.</li> </ul>	2 days	2 business days before end of calendar month
5.	Healthcare Provider Data Published	<ul style="list-style-type: none"> <li>Healthcare provider data is available on the web portal.</li> </ul>	0 days	1 <sup>st</sup> day of next calendar month



#### 4. Sample timeline for January 2014 with task list for periodic submissions of healthcare provider directory



No.	Task Name	Task Description	Estimated Time in person days  Issuer (various people) Level of Effort	Date
1.	Issuer Data Extract	<ul style="list-style-type: none"> <li>Issuer creates a file with an extract of the healthcare provider data and uploads to the Product Center.</li> </ul>	1 day	Jan 16 – Jan 23, 2014
2.	eHealth Standardization	<ul style="list-style-type: none"> <li>eHealth geocodes, processes and tests each issuer's file individually.</li> <li>eHealth runs data integrity tests and comparison tests against each issuer's healthcare provider directories.</li> </ul>	0 days	Jan 24, 2014
3.	eHealth Normalization	<ul style="list-style-type: none"> <li>eHealth merges the same healthcare providers through normalization.</li> <li>eHealth reviews automated normalization reports.</li> </ul>	0 days	Jan 28, 2014
4.	Issuer Preview	<ul style="list-style-type: none"> <li>Issuer previews data and runs test cases.</li> <li>Issuer notifies eHealth of any inconsistencies in data.</li> <li>Issuer approves publishing of data.</li> </ul>	2 days	Jan 30, 2014
5.	Healthcare Provider Data Published	<ul style="list-style-type: none"> <li>Healthcare provider data is available on the web portal.</li> </ul>	0 days	Feb 1, 2014